

No. Ex Br /Insp veh/D-34

Dated –15/05/2018

Sealed Limited Tender Notice for Hiring of Inspection Vehicle

**कार्यालय उपयोग हेतु निरीक्षण वाहन किराये पर लेने हेतु मुहर बंद निविदा
सूचना आमंत्रण ।**

Sealed Limited Tenders are invited from the local vehicle provider for providing ERTIGA Vehicle (AC) to the office of the Accountant General (General and Social Sector Audit), Madhya Pradesh, Gwalior, Audit Bhawan, Jhansi Road, Gwalior. The sealed tenders may be addressed to Deputy Accountant General (Administration), office of the Accountant General (General and Social Sector Audit), Madhya Pradesh, Gwalior. The sealed tender may be given in his chamber on any working day on or before **05/06/2018 (03.00 PM)**. The tender received late will not be considered. Any delay on the part of the postal authorities will be the sole responsibility of the tenderer.

कार्यालय महालेखाकार(सामान्य एवं सामाजिक क्षेत्र लेखा परीक्षा) म.प्र. ऑडिट भवन झाँसी रोड ग्वालियर मे कार्यालय उपयोग हेतु वाहन (ERTIGA (AC) किराये पर लेने हेतु प्रतिष्ठित वाहन प्रदाता द्वारा विभिन्न फर्मों से मुहर बंद निविदा आमंत्रित की जाती है। मुहर बंद निविदा उपमहालेखाकार (प्रशासन) कार्यालय महालेखाकार(सामान्य एवं सामाजिक क्षेत्र लेखा परीक्षा) म.प्र. ऑडिट भवन झाँसी रोड ग्वालियर के नामित होनी चाहिए। मुहर बंद निविदा को दिनांक 05/06/2018 (दोपहर 3.00 बजे)या उससे पहले किसी कार्य दिवस पर उनके कक्ष में दी जा सकती है । देरी से प्राप्त निविदा पर विचार नहीं किया जाएगा तथा डाक द्वारा देरी से प्राप्त निविदा का उत्तरदायित्व स्वयं निविदाकर्ता होगा।

- 1 The tender will be opened on **05/06/2018 (04:00 PM)** in the chamber of Deputy Accountant General (Administration), office of the Accountant General (General and Social Sector Audit), Madhya Pradesh, Gwalior.
- 1 निविदा दिनांक 05/06/2018 (शाम 4.00 बजे) को उपमहालेखाकार (प्रशासन) कार्यालय महालेखाकार(सामान्य एवं सामाजिक क्षेत्र लेखा परीक्षा)म.प्र. ऑडिट भवन झाँसी रोड ग्वालियर के कक्ष में खोली जाएगी।
- 2 Terms and conditions for providing vehicle is at Annexure A
- 2 वाहन प्रदाय हेतु नियम व शर्तें परिशिष्ट 'अ' में उपलब्ध है।
- 3 The requirement of inspection vehicle is 01.
- 3 निरीक्षण वाहन की आवश्यकता एक है।
- 4 Conditional tenders shall not be accepted
- 4 सशर्त निविदाएँ को स्वीकार्य नहीं किया जाएगा।
- 5 The office has full right to cancel the tender without assigning any reasons to the firm.
- 5 कार्यालय को बिना कोई कारण बताएँ निविदा को निरस्त करने का पूरा अधिकार होगा।

- 6 All disputes and difference arising out of / or in connection with this order shall be subject to the exclusive jurisdiction of courts at Gwalior.
- 6 सभी विवादो एवं उनसे उत्पन्न या इस आदेश के संबंध मे केवल ग्वालियर के न्यायक्षेत्राधिकार के अधीन किया जाएगा।

Sd/-
Deputy Accountant General/Administration
उपमहालेखाकार(प्रशासन)

**Office of the Accountant General (General and Social Sector Audit)
MP Gwalior**

Terms and Conditions:-

1. The rates are quoted for traveling a distance **up to 2000 Kms in a month.**
2. The cost of Petrol/Diesel, Lubricant etc will be borne by the bidder. No escalation payment would be allowed during the contract period on account of POL
3. The vehicle will normally be in use from 9.00 AM to 9.00 PM on a daily basis. However requirement may be for longer hours depending on the exigencies.
4. The vehicle will also be deployed outside Gwalior depending upon the requirement as per the directions of the authorities concerned.
5. The driver should have a valid driving license and must be provided with a mobile phone. He should not be addicted to any intoxicant. The salary and other allowances to the driver will be paid by the bidder. Other deductions and statutory liabilities such as provident fund etc. will also be borne by the bidder. Police verification of driver should be done by the agency.
6. Copy of driving license of Driver and certificates of registration of vehicle, vehicle insurance etc must be submitted by the bidder. In case of change/transfer of driver, the bidder must give prior intimation and obtain the approval from the department after submitting of the relevant dossier.
7. All necessary facilities including accommodation, uniform and food etc, for the driver will be made available by the bidder. The department will be at a liberty to surrender the driver on account of indiscipline or any action/ omission on his part during duty.
8. The vehicle should be in good working condition with appropriate interior and seat covers which should be replenished regularly. The bidder must therefore get the vehicle serviced on regular intervals for which the bidder will make alternate arrangements. The year of manufacturing of the vehicle provided will be 2017 or 2018.
9. The cost of all repair and maintenance etc. shall be borne by the bidder. All statutory charges such as road tax. Permits, insurance etc. will also be paid by the bidder.
10. Any claim regarding any accident under the Motor Vehicle Act will be the responsibility of the bidder.
11. The firm should be registered with Goods & Service Tax authorities and should furnish a copy of registration certificate & also the firm should be registered with RTO as Travel Agency.
12. Vehicle to be provided by the Contractor should be in Sound working condition and Suitable for use by Senior Officers.
13. Rates once finalized will be fixed at least for a period of one year. Upward change in rates will not be considered due to any hike in petrol/diesel/CNG or taxes.

14. The Agency may quote the rates for 2000 kms. in a month as per Annexure B
15. The office reserves the right to terminate the contract without giving any notice.
16. The present requirement of vehicle is one. (ERTIGA (AC).
17. Earnest Money deposit (EMD) of Rs. 10,000/- (Rupees ten thousand only) through FDR. In favors of Accountant General (General & Social Sector Audit) M.P. Gwalior is to be furnished along with the tender documents.
18. Any other charge/fine by transport/police department will be borne by the contractor.
19. The contractor will have to submit the photocopies of registration, road tax, insurance papers of the vehicle provided
20. Mere issue of tender documents to the intended bidder will not mean that they have fulfill the requisite qualification. The eligibility and other qualification criteria will be examined at time of evaluation of tender.
21. Payments shall be released against the bill subject to all deductions which may be made on account of dues for the job.
22. Payment against the job will be made through e-payment, hence the eligible bidder to whom the work/job awarded will require to submit Mandate form duly attested from his/her bank.
23. This office reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
24. Vehicle is required on all days depending upon the requirements.
25. The vehicle will not be used or engaged for other purposes during period of contract time.
26. In case of failure of providing the vehicle on demand on any particular day, Rs 1000/- (Rupees one thousand only) will be recovered deducted from the monthly bill payable to the contractor.
27. The vehicle will be registered under Taxi quota.
28. The requirement of vehicle is for one year, but it can be extended for further period subject to satisfactory performance and the willingness of both the parties.
29. In case in any month 2000 kms is not run, the un-utilized kms will be carried forwarded to the next month.
30. Performance Security of Rs 10,000/- (Rupee ten thousand only) through FDR. In favors of Accountant General (General and Social Sector Audit) M.P. Gwalior is to be furnished immediately after the work is awarded to the eligible bidder.

Sd/-

Sr Audit Officer/Ex Br

ANNEXURE - B

Subject:-Notice Inviting Tender for Hiring Private Vehicle –Financial Bid

1. Rate quoted by the tenderer

S.L	Particulars of vehicle	Monthly rate up to 2000 KMs in a Month (9.00 AM to 9.00 PM)	Additional charges for per K.M beyond 2000 KMs	Extra charges per hour (beyond 12 hours)	Night halt per night (in case vehicle deployed outside Gwalior)
	ERTIGA (AC)(Year of manufacture – 2017 or 2018)				

Remarks: - 1 Rate quoted is including GST.

2 Toll taxes and state taxes if any will be made as per actual basis in case vehicle is deployed outside Gwalior.

(Signature of the Firm with seal)

